

Minutes of a Monthly Meeting of Great Ayton Parish Council Held on Tuesday 4th January 2011 at 7.00 pm

Present

Cllrs: R Kirk (Chairman), Mrs J Imeson, Mrs F Greenwell, G Readman, J Fletcher and D Conroy.

Ms J S Cumbor (Parish Clerk)

Others Present: Cllr Mrs Moorhouse and 5 Members of the Public.

1. **Apologies** – Cllrs N Waters.
2. **Declaration of Interest in items on the Agenda** – Cllr Kirk declared an interest in the Planning Applications at Langbaugh Farm.
3. **Members of the Public invited to address the Council**
 - 3.1. Proposed Library Closure and Consultation – Mrs Roberts updated the Parish Council with information relating to the Save Great Ayton Library Group. Cllr Fletcher tabled a proposal for keeping the Library open which would require community support. Following in depth discussions The Parish Council agreed to support the Group with initial efforts to try and retain the Library in its present format. It was noted that 2 members of this Group would be attending the County Committee for Hambleton Meeting on 17th January and NYCC had agreed to a Public Meeting in Great Ayton for later in January. Cllr Mrs Moorhouse would be attending various Meetings at NYCC and continue lobbying County Councillors. The updated situation would be discussed at the next Parish Council Meeting.
4. **Minutes** – the minutes of the meeting on Tuesday 7th December 2010 were approved and signed.
5. **Police Business**
The December Statistics were received, it was noted that only 4 crimes had taken place and 46 incidents reported against 19 and 73 in December 2009. The Clerk was asked to write and compliment the Police.
6. **Council Services Report** - The Report was received; due to bad weather items remained outstanding.
7. **Matters arising from the minutes** (for information only)
 - 7.1. **Village Hall** – Cllr Kirk reported no further work had taken place at the Village Hall since the last meeting. *Minute continued.*
 - 7.2. **Flood Defences Update** – The EA had offered to provide funding for contributions towards an Individual Property Flood Protection Scheme, this would require the Parish Council to manage the funds and payments. The Parish Council agreed in principal to this Scheme, the Clerk was asked to progress the position with the EA.
8. **Clerk's Report** - The Report was received; it was resolved to accept the decisions and recommendations detailed in the Report.
9. **Accounts Report** - The Report was received; it was resolved to accept the decisions and recommendations detailed in the Report.
10. **Correspondence and Information Report** - The Report was received; it was resolved to accept the decisions and recommendations detailed in the Report.
11. **Planning Report** - The Report was received; it was resolved to accept decisions made in the Report.
12. **Councillors' Reports**
 - 12.1. Cllr Conroy stated the hedge around Yatton House appeared to be dead due to the bad weather; it was felt this would survive.
 - 12.2. Cllr Mrs Imeson proposed and it was agreed that the Clerk write to HDC and congratulate the Household Waste Collection Department for the good job carried out during the recent snow conditions.
 - 12.3. Cllr Mrs Greenwell
 - 12.3.1. Queried what was happening about the water leak in the Allotments, the Clerk agreed to follow up.
 - 12.3.2. Proposed that the Parish Councillors (through Minutes) thanked residents of the Village who helped clear snow from footpaths and public areas, this was unanimously agreed.
 - 12.3.3. Correspondence had been received from the Mayor of City of Casey in Australia concerning an Over 60's Cricket Test Tour that would be coming to play in Great Ayton on 17th August 2011. The City of Casey would like to present a bronze plaque to the Parish Council on the morning of their visit.
 - 12.3.4. Suggested that the Parish Council consider ways to help involve the local businesses make the Christmas late night opening a bigger event, it was decided to put this item on the Agenda for September 2011.
 - 12.4. Cllr Fletcher
 - 12.4.1. Reported that some Residents had missed the lights in the High Green Trees over Christmas, it was agreed that should this be a problem in the future the Parish Council would hire a cherry picker to put this up.
 - 12.4.2. Only a few selected businesses put up Christmas Decorations in the shops, it was agreed that a challenge should be put forward for 2011; the item should be placed on the September Agenda along with 12.3.4.
 - 12.5. Cllr Readman suggested enquiries be made about the costs of a small snow plough, this was agreed, the Clerk asked to investigate.

The date of the next meeting will be Tuesday 1st February 2011, venue to be advised when the Agenda published.

GREAT AYTON PARISH COUNCIL – MEETING 4th JANUARY 2011
COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery			
Allotments			
Play Area	ROSPA Report Repairs.		Open.
The Riverside	Laying of stone to pathways.	Outstanding.	Open.
	Replacement beech tree and planting.	To be completed when the weather improves.	Open.
River			
Cook Trail Signs	Cleaning and painting to the Up-stands of the signs.	Outstanding.	Open.
Outstanding Painting	Painting of railings at Waterfall Terrace/Leven Side and the bridge on Yarm Lane.	Yarm Lane bridge completed other items outstanding.	Open.
Waterfall Park	Pot hole repairs to path way as necessary, request through Cllr Mrs Moorhouse.	Outstanding.	Open.
Football Fields	Pavilion Roof repair costs Junior Football Club, response outstanding.		Open.
Roseberry Cres.	Filling of salt bin outside No 132, letter sent to Highways requesting they take back responsibility for this bin.		Open.
Pump, High Green	It was noted that this need painting and treatment.	Cllr Fletcher to discuss with P Suggitt.	Open.

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PLANNING REPORT

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
10/02796/FUL 16 Yarm Lane	Proposed rear single storey extension to existing dwelling.	No Observations
10/02460/FUL Langbaugh Farm	Alterations to existing outbuilding to form ancillary business/domestic accommodation.	No Observations
10/02642/LBC Langbaugh Farm	Listed building Consent for alterations to existing outbuilding for form ancillary business/domestic accommodation.	No Observations
10/02886/LBC Nutshell/Ivy Cottage	Listed Building Consent for replacement doors and frames to front elevation.	No Observations
10/02905/FUL 77 High Street	Proposed demolition of existing garage and construction of single storey extension and installation of dormer at rear of existing dwelling.	No Observations
10/02939/FUL 94 Marwood Drive	Proposed demolition of rear conservatory and construction of ground floor extension	No objections to the proposal, but would like to check that Planning Office have fully consulted with the neighbours.
10/02884/FUL 118 Newton Road	Revised application for replacement domestic garage to existing dwelling.	No Observations

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
10/02404/FUL – 107 High Street	Change of use from a deli to a coffee shop, alteration to 1 window and alterations to existing flue as amended by letter dated 10/12/10. Cllr Mrs Greenwell confirmed that alterations to 1 window had been dropped from the application.
10/02649/CAT – 3 Bridge Street	Works to 2 trees.
10/02732/CAT – Ayton House, Easby Lane	Works to 2 trees.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
10/00010/TPO_2 – Drive to Cleveland Lodge from Newton Road	Notification of TPO to 8 trees.
10/00217/CAT3 – 2 Easby Lane Stanley House	Investigation concerning alleged use of building as car repair/spray painting shop. It was agreed to advise the Planning Office of alleged excessive car transporter activity early/late in the day.

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CORRESPONDENCE REPORT

Sender	Information	Action
Natalie Hosie, 1 st Great Ayton Brownies	Young Volunteer Leader selected to attend World Guide Centre at Sangram, India to carry out volunteer work at a refugee camp. Cost of trip £2,000, request for assistance with funding.	It was agreed to donate £150 in the new Fiscal Year.
Endeavour	Confirmation that the trees/bushes at John Pease Cottages will be cut back as necessary.	Noted.
HDC	Invitation for nomination of appointment of Parish Council Representative to the Standards Committee.	It was agreed in view of May elections no nomination would be put forward.
	Adoption Statement for LDF Allocations of Development Plan Document.	Noted.
NYCC	Letter regarding Budget and Consultation on Library Services, with Consultation Response Form.	The Clerk was instructed to complete the Form.
Mrs Forder	Thank you for organizing the Christmas Carols on the High Green.	Noted.

INFORMATION REPORT

Sender	Information
HDC	Shared Services Update – savings achieved so far £851,000 against a target of £822,000.
	Posters – 2011 Job Census, Christmas Tree Recycling, Dog Fouling.
	Newsletter Dec 2010.
	Stokesley Area Forum 17 th January, Stokesley Town Hall at 7pm.
	Local Development Agencies Community News, including items about the volunteer sector and funding/grant news.
NYCC	Minerals and Waste Development Framework Update Nov 2010.
	Confirmation that the Allerton Waster Recovery Park will go ahead, the Contract was awarded to AmeyCespa, the Government has provided £65 million in PFI credits as grant funding for the Contract.
	Putting People First Newsletter December 2010.
NYMNPA	Northern Parish Forum 31/01/11 at 7pm in Sneaton Village Hall.
	Planning Parish Training Event 27/01/11 at 6pm in the National Park Offices, Helmsley.
Rural Services Network	Parish Newsletter.
	Weekly Newsletter, including articles about library closures and Localism Bill.
SLCC	Information and links to internet sites concerning Localism Bill.
	Big Society Analysis website link.
Rural Yorkshire	Invitation to submit information of Parish Council 2011 Plan; these may be printed in the Magazine at a later date.
Action for Market Towns	Finding and Bidding for Project Funding Course, 26/01/11 at Telford.
SMP	Play area brochure (email link).
Matta Products	Playground Safety Surfacing.
Campaign to Protect Rural England	CPRE Overview Winter 2010.
PSCA International Ltd	Sustainable Development 2011 Conference 23/02/11 at The Barbican, London.

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CLERK'S REPORT

ITEM	INFORMATION	ACTION	STATUS
Footpath behind Cliffe Terrace	NYCC cannot make a commitment until early 2011.	Clerk to keep in touch.	Open.
	Hedges/trees belonging to 19b John Street not been cut back, Clerk to follow up when weather improves.	Outstanding.	Open.
Hall Fields Project	Costs of the works for the lower part of the Project sent to NDVSA, Nicky investigating suitable grants to apply for. Yorventure also contacted about possible funding, whilst we do not comply with their location requirements they are looking for alternative opportunities.	Outstanding.	Open.
	NYMNP – Project Agreement Forms for review and signature.	Form signed, work to start early 2011.	Closed.
	Discuss opinion of fencing off footpath area in field below the wood - The Parish Council saw merits both for and against a fence, on balance they preferred for this not to be fenced off, ultimately the decision was down to the Landowner and the Farmer.	Clerk was asked to confirm The Parish Council's position to the Landowner.	Closed.
Speeding – Meeting with Speed Matrix Committee	Further results from Newton Road showed 85% of vehicles travelling in both directions at 28mph – no further action. Easby Lane awaiting deployment of a data logger. Speed Awareness session at the Primary School was cancelled, new date to be arranged.		Open.
Code of Conduct	Draft Code of Conduct for adoption - details from the Standards Board.	It was agreed to accept the Code of Conduct.	Open.
Dikes Lane	Salt bin request submitted to Highways. Assessment to be carried out, if not successful Highways may be able to provide bins if we would manage.	Outstanding.	Open.
Great Ayton Sign, Middlesbrough Road	Sign driven into, stone work collapsed, insurance details from driver received. Chris Pearson to provide quotation for rebuilding.	The Clerk was asked to make sure the Twinning Sign was replaced.	Open.
Bus Stop, opposite The Buck	Highways have decided that best solution is to re-site the bus stop in front of the existing railings, however no funding available in the present Financial Year; it will be done if funds become available in the next Financial Year. The Parish Council agreed to look at levelling the path at the Bus Stop and possibly extending the railings along the whole path; and advise Highways of their intention.	The Clerk was asked to obtain quotations.	Open.
Willow Trees, Stokesley Road, Low Green	Highways have advised that these trees are not their responsibility, they have no information that would indicate who owns this lands; they will not carry out any work to the willow near the log cabin. Cllr Mrs Imeson felt that the land did belong to NYCC. In the meantime should the unstable branch fall into the River the EA could be contacted for removal.	The Clerk was asked to check the maps relating to common land and respond to NYCC.	Open.

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CLERK'S REPORT

ITEM	INFORMATION	ACTION	STATUS
Grit Bin Requests	The various requests for additional grit bins around the Village were received and have been added to a list for consideration in the new year.	The Clerk was asked to check when we will receive Highway's response.	Open.
Snow/Ice/Gritting	NYCC response to communications from the last meeting is that they are treating areas in line with priority classification, but in some areas (i.e. Park Rise, housing estates) parked cars made this task difficult. Cul de sacs cannot be done safely as vehicles cannot turn round.		Closed.
Public Conveniences	Stokesley Parish Council offer to hold discussions between Parish Councillors concerning daily management (opening/closing/cleaning/minor repairs) of Public Conveniences.	The Clerk was asked to obtain a quote, no need for a meeting at this stage.	Open.
	Letter from HDC with revised costs £6,559 plus Rates £1,091 and revised offer regarding transfer of ownership.		Closed.

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ACCOUNTS REPORT

9.1 Monthly Accounts Report

Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mr S Morgan	Allotment Rent Overpayment		4.50
Great Ayton Quaker Meeting	Hire of Rooms, Nov and Dec		46.00
Sam Turner & Sons Ltd	Hardware items for Benches		32.45
David Taylor	A1 Photocopy and printing to special board	Map of Village	26.70
Strutt & Parker	Christmas Tree	S137	176.25
The Herriot Hospice	Christmas Carol Collection		246.00
The Royal Oak	Drinks for Band, Carol Evening		75.45
Hambleton District Council	Salaries Oct/Nov/Dec		7,516.11
Terry Dicken	New Windows Village Hall Refurbishment	S106	6,116.00
Northumbrian Water	Allotment Water Charges Oct/Nov/Dec	Direct Debit	250.23
TOTAL			14,489.69

Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Great Ayton Funeral Services	Refund of Bank Charge		4.00
Christmas Carol Collection			246.00
Santa Sleigh Collection			356.14
TOTAL			606.14

The Councillors agreed that the Collections from the Christmas Events were higher than anticipated and the crowds reasonable given the extreme weather. The Collectors did a good job.

The Clerk was reminded to send out Thank You letters to the people who gave their time freely towards the Christmas Events.

It was noted that there had been no income or expenditure for the Cemetery since the last Meeting.